**BRONSTON: STUDY PERMIT ONLINE APPLICATION GUIDE**

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| **STEP 1** | **Click on the LINK** [**http://www.cic.gc.ca/english/information/applications/student.asp**](http://www.cic.gc.ca/english/information/applications/student.asp)**To open the APPLICATION TO STUDY IN CANADA, STUDY PERMIT** |
| **STEP 2** | **Click on**  **to open the online application** |
| **STEP 3** | **Scroll down and Click on and follow prompts to get a GCKEY** **. You will also be prompted to setup an identity verification as part of the process of setting up the GCKEY** |
| **STEP 4** | **Enter USER ID:** **Login**  |
| **STEP 5** | **Click CONTINUE** |
| **STEP 6** | **Then click “I AGREE” at the next page that opens** |
|  | **At the IDENTITY VALIDATION page answer the any one of the questions that will pop up based on the identity verification you would have been prompted to setup and click CONTINUE** |
| **STEP 8** | **Scroll down at the next page and You will see this Click on CONTINUE APPLICATION as indicated below:** |
| **STEP 9** | **Click on CONTINUE at the next page**  |
| **STEP 10** | **Click on CONTINUE at the next page**  **again** |
| **STEP 11** | **At the YOUR DOCUMENT CHECKLIST page complete the attached IMM1294 form and upload at APPLICATION FORM section. See below for directions on downloading the IMM1294 form** |
|  | **Note that this document is highly sensitive in the upload process. If uploading is unsuccessful, you will have to manually submit your application.**  |
| **HOW TO DOWNLOAD FORM IMM1294 FOR ONLINE SUBMISSION** |
| **STEP 1** | **Go to the YOUR DOCUMENT CHECKLIST page.** **You can start from GCkey page**[**https://clegc-gckey.gc.ca/j/eng/l?ReqID=s26a5a2835210cbc9ca1a4fcae3fe5722e8660dbd9**](https://clegc-gckey.gc.ca/j/eng/l?ReqID=s26a5a2835210cbc9ca1a4fcae3fe5722e8660dbd9) |
| **STEP 2** | **Right click on**  **and select SAVE LINK AS and save form IMM1294 on your computer** |
| **Step 3** | **Upload all forms and documents as indicated at the Documents Checklist page and submit your application online.** |